



Bedfordshire Fire and Rescue Service



Woburn Community Fire Station Plan 2020-21

Introduction

This Station Action Plan outlines how Woburn Community Fire Station will contribute towards protecting our local communities, responding to emergencies and preventing fires and other incidents. The risks our communities face are set out in the Bedfordshire Fire and Rescue Service Community Risk Management Plan (CRMP) which also details how we plan to ensure that your Fire and Rescue Service contributes, in a co-ordinated and meaningful way, towards keeping our communities safe. The document is available to view at www.bedsfire.gov.uk

Bedfordshire Fire and Rescue service is committed to providing services that meet the differing needs of our diverse communities. This will ensure that all our communities are equally protected from the risk of fire and other incidents. Actions identified within this station plan contribute to this commitment and helps to ensure that the Service supports all communities”.

Bedfordshire Fire and Rescue Service have a key strategic service delivery objective:

To provide outstanding fire and rescue services that help make Bedfordshire safer and we are committed to doing everything we can to achieve this within the resources we have available to us.

To deliver on this mission we will focus on the following Service aims:

- **PREVENTING** fires and other emergencies from happening
- **PROTECTING** people and property when fires happen
- **RESPONDING** to fires and other emergencies promptly & effectively
- **EMPOWERING** our people as we work together to make Bedfordshire safer
- **UTILISING** our assets & resources efficiently & effectively
- **MAXIMISING** use of data analytics and digital solutions to drive improvements

The rest of this Station Plan sets out how Woburn Community Fire Station fits into delivering these objectives during 2020/21.

Our Community

Woburn Community Fire Station

Woburn has one ward with a total population of 4,605.

Ward	Population	Average Age	% of population who speak English	Other languages spoken
Aspley and Woburn	The population is 4,605. Approximately 51% are females	44	97.3%	Top languages spoken are Polish, French, Malayalam, Italian, Romanian, Spanish, Hungarian, Arabic and Chinese.

Community Risk Profiling

Risk Group	Most at risk of:	Action:
Group 1 - Less affluent social renters with high fire risk.	<ul style="list-style-type: none"> • High risk of accidental dwelling fires. • Cooking, electrical or • Smoking related fires. 	Targeted safe and well visits. Use of Social Media.
Group 2 - High risk, elderly singles reliant on state support.	<ul style="list-style-type: none"> • High risk of accidental dwelling fires. • Cooking fires. 	Targeted safe and well visits and promoting Beds Fire Alert.
Group 3 - Transient young singles with high risk and few interventions.	<ul style="list-style-type: none"> • Highest risk of accidental dwelling fires. • Cooking and smoking related fires. 	Targeted safe and well visits. Use of Social Media. Student Safety Week.

Group 4 – Independent affluent seniors with low fire risk	<ul style="list-style-type: none"> • Low fire risk. 	Local engagement through national campaign initiatives. Use of Social Media.
Group 5 – Young, urban, mixed ethnicity families with moderate fire risk	<ul style="list-style-type: none"> • Moderate fire risk. 	Local engagement through national campaign initiatives. Use of Social Media.
Group 6 – Rural families and couples with moderate risk	<ul style="list-style-type: none"> • Moderate fire risk. • Chimney fires. • Road Traffic Collision 	Local engagement. Use of Social Media. Reduce RTC risk through targeted initiatives.
Group 7 – Affluent families in suburban locations with very low risk	<ul style="list-style-type: none"> • Very low fire risk • Electrical fires. • Road Traffic Collision 	Local engagement. Use of Social Media. Reduce RTC risk through targeted initiatives.

Working with Experian, the UK’s leading provider of consumer measurement and analytical services, Bedfordshire Fire and Rescue Service has utilised Customer Insight Profiling and has identified the following Groups within Woburn Station Ground as specifically being at higher than average risk of accidental dwelling fires.

Risk Group	At risk of:
Group 2; High risk, elderly singles reliant on state support.	Cooking Fires.

In addition the Woburn Station Ground contains a significant number of households classified as ‘Rural families’ and couples with moderate risk. While this groups overall risk is moderate, it is at high risk of chimney fires. We will look to distribute leaflets to households and inform people through the Beds fire alert system.

Further evidence also shows that younger people and motorcyclists are more likely to be involved in a road traffic collision. Drivers who speed, drink drive, not only put themselves at greater risk but other road users also. Woburn Station Ground contains the following specific road risks:

Customer Insight has identified that there is one Mosaic Group prevalent in the Station Ground that has high levels of car and motorcycle ownership and complete high levels of annual mileage.

These groups are:

Group 6 - Rural families and couples;

Group 7 - Affluent families in suburban locations.

Our Risks

Woburn Station Ground contains the following specific road risk within the station ground:

- M1 Motorway
- A5 and A421.
- Narrow rural roads to adjoining villages.

Woburn Station Ground contains the following additional risks within the station ground:

- Heritage buildings at Woburn Abbey;
- Woburn Safari Park;
- Amazon;
- London Midland train line running through Woburn Sands;

Fire Fighter Safety Development

In order to ensure the ongoing Safety of our Fire Fighters our crews will undertake courses and training exercises throughout the year. Classroom sessions and practical drills will be supplemented with the Services E-learning service which ensures continuing competency across the Firefighters skills set. The service annual performance review will be used to identify training and development needs. Fire Fighter training will be monitored and reviewed through the service's electronic personal development tracking tool. Development programmes will be undertaken by all personnel who are identified as requiring development in either their existing role or for the next role.

Response

Woburn Community Fire Station works under the Retained Duty System (RDS) and relies on members of the community who live or work nearby the station to provide cover as On-call Firefighters. Between them they crew one rescue pump and one 4x4 Multi Role Vehicle (MRV).

Woburn will carry out a High risk exercises at Woburn Safari Park.

In addition to this each they will undertake:-

- 2 High rise exercises at a high rise venue with a whole-time station.
- 1 Rope rescue exercise with a whole-time station to implement working at height level 1 procedures.

Details of these exercises can be accessed on the Service Exercise Spreadsheet. .

All relevant information on the planning and delivery of the exercises will be recorded on this spreadsheet. Each exercise will be subject to a review and evaluation to measure its success.

Cross-Border Exercising

Woburn station ground shares a border with Buckinghamshire Fire and Rescue Service. A joint exercise will be programmed in conjunction with Buckinghamshire Fire and Rescue Service to test BA procedures at cross-border incidents.

Protection

Business premises and public buildings, such as schools, are highly important to our local community as they provide both local services and employment opportunities. The majority of businesses affected by a fire never fully recover as customers are lost to competitors.

In order to protect these buildings and ensure the safety of building users, Bedfordshire Fire and Rescue Service delivers a risk based inspection programme to ensure compliance with the Regulatory Reform (Fire Safety) Order 2005 on those premises to which it applies.

Woburn Community Fire Station personnel will complete Fire Safety Inspections during 2020/21; the quantity will be determined by the Fire Safety department and will be based upon perceived fire safety risk.

The Service will concentrate its Fire Safety resources on determining and reducing the levels of fire risk in the community by undertaking a series of fire safety audits and inspections of premises. This will focus primarily on those premises, workplaces and activities giving rise to the most serious risk to life, regardless of their race, ethnicity, gender, disability, sexual orientation, religion and age.

Fire safety audits will grade premises into one of five categories: very high, high, medium, low and very low risk. This audit process determines the future audit frequency, ranging from 1 year for very high / high risk to 5 years for low risk.

Fire Safety Inspection Officers (FSIO) will focus their audits on very high and high risk premises whilst Fire Crews will audit medium and low risk premises.

Other types of Inspections carried out by Fire Crews:

- Follow-up inspections - these are carried out to check whether the required or requested works on premises have been completed.
- Specific inspections - these may be generated to check on a specific item or items e.g. overstocked stock rooms; the purpose of all these inspections is to ascertain that the fire safety arrangements are being maintained and adequate.
- Risk Activity inspections - these are carried out on a whole host of premises that are either:
 - Used extensively by large numbers of the public;
 - Staffing capacities are below optimum levels;
 - Where activities vary from the norm.

The purpose of the inspection is to ascertain that the fire safety arrangements are adequate, that sufficient numbers of staff are present and those staff on duty are aware of the fire safety measures within the premises and of the fire routines and evacuation procedures.

Risk activity inspections may be undertaken:

- On routinely programmed premises such as nursing homes and care homes
- 'One-off' events (including Scout, Guide camps and other types of sleeping and activity events involving children);
- Licensed premises whilst it is anticipated that occupancy levels are high e.g. night clubs, outdoor concerts;
- Christmas inspections of retail premises where it is anticipated that stock levels in shops are high.

Fact finding visits – Fire Crews may be asked to visit a specific location to establish the current occupants of premises e.g. a specific industrial estate. This provides the Service with up to date information on whether a new occupier requires auditing.

All inspections should be completed by the last day of the month in which they were allocated.

For further information on Business & Commercial Fire Safety please refer to our website www.bedsfire.gov.uk under Community/Business Safety, Business Fire Safety or follow the link:

www.bedsfire.gov.uk/Business-safety/Business-Safety-Main-Page.aspx

Prevention Activity

In order to reduce the risks identified above, Fire Crews at Woburn Community Fire Station will undertake the following routine Prevention Activities.

Activities	Period/Dates	Target Audience	Watch Allocated to:
After incident response (Hot strikes)	After any domestic fire or incident where a Home Fire Safety Visit is required	All risk groups	All
Christmas Fire Safety	December 2020	All risk groups	All
Station visits (Cubs, Brownies etc.)	All Year	Young People	All
Year 2 visits	All year	Year 2 pupils	All
Safe and well visits	All year	Risk groups 1, 2 & 3	All
Station Facebook page	All year	All risk groups	Allocated watch members.

In addition, Woburn will carry out targeted prevention activities, some of which are in line with the National Fire Chiefs Council (NFCC), Fire Kills campaign calendar. Details of these can be accessed by following the link [Community Safety Event Planning](#). All relevant information on the planning and delivery of the event will be recorded on this spreadsheet. Following the event it will be subject to a review and evaluation to measure its success.

- The majority of fires Woburn attends are rural/outdoor fires. They will be leading a campaign to try and educate and reduce the amount we attend. In particular around bonfire safety in line with the NFCC Fire Kills Calendar.
- Woburn station is located in a rural area with surrounding villages. These households are at a higher risk of chimney fires. The Station will engage with the community to raise awareness in line with the NFCC Fire Kills Calendar.

Safe & Well Visits

We will make people safer by educating them in their home by delivering a programme of Safe and Well Visits. Acting on referrals from partner agencies Woburn Community Fire Station will deliver a minimum of 75 Safe & Well Visits to vulnerable households in the community. In particular, risk groups 1, 2 and 3.

A Safe & Well visit will include following elements:

- Identifying and advising of the potential risks within the home;
- Advising householders what to do in order to reduce or prevent these risks;
- Putting together an escape plan in case a fire does break out and ensuring the householder has working smoke alarms. The Safe & Well visit can include installing a smoke alarm(s) where appropriate.

The Safe & Well visit may also include:

- Crime Prevention Advice;
- Falls Risk Assessment;
- Smoking Cessation;
- Alcohol Audit; and,
- Safeguarding referral.

The elements that will be included in each individual Safe and Well visit will be determined by risks present in the household and the agreement of the occupier to engage in each element of the visit.

Safeguarding referrals can also be made by the crews following a visit as Bedfordshire Fire and Rescue Service will work and collaborate with partner agencies to implement and maintain robust arrangements for safeguarding the vulnerable within our community through effective protection plans which minimise risks of harm.

A Community Fire Safety Operational Risk Information exchange form may also be completed if significant risks to the operational crews are identified.

Schools

Children can be especially at risk in a fire situation. Bedfordshire Fire and Rescue Service run a county wide education programme for Year 2 students that educate them about fire safety in the home. Crews from Woburn Community Fire Station will support this programme by completing all programmed Year 2 visits during the year.

Station Open Day

The theme of the open day will be 'RTC Reduction' targeting all target groups

Period/Dates	Theme	Key Activities:
18 th July 2020 12:00 – 15:00	RTC Reduction	Bike Safety
		Road safety
WC Vallance CC Matthews CC Powell	Target Audience	Pedestrian safety
	All Groups	Static themed displays

Recruitment

Recruitment is major part of the work that all employees of BFRS will promote. It is important to engage with the community at every chance and communicate how Bedfordshire FRS is the choice employer. Stations with a Retain Duty System section will plan and run specific engagement activities, ensuring they target the cover times that they require. During these activities we will advise the community on support staff roles such as Information Technology, Procurement and finance. BFRS support apprenticeships and have actively been involved in the continued drive to utilise alternative educational programmes.

Woburn Community Fire Station is looking for men and women, from all backgrounds to become On-call Firefighters. We will be specifically targeting those who can provide vital cover in the Woburn area during the weekdays and weekends.

On-call Firefighters joining Woburn Community Fire Station will receive training and development opportunities to effectively respond to a wide variety of emergencies, including fires, road traffic collisions, animal rescues and flooding anytime, day or night.

Woburn Community Fire Station will be undertaking various recruitment activities in the coming year:

WOBURN COMMUNITY FIRE STATION
George Street
Woburn
MILTON KEYNES
MK17 9PX

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Follow us on Twitter: [@bedsfire](https://twitter.com/bedsfire)

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